



UNIVERSITY of HAWAII®  
**MAUI COLLEGE**  
[www.maui.hawaii.edu/registration](http://www.maui.hawaii.edu/registration) | (808) 984-3267

# REGISTRATION *online*

SPRING 2021

*Guide*  
 University of Hawai'i Maui College  
 310 W. Ka'ahumanu Ave. Kahului, HI 96732

## SPRING 2021 ACADEMIC CALENDAR (Jan 11 - May 14)

Nov 9	Early Registration begins for currently enrolled students with 36+ credits earned at home institution
Nov 9-13	Spring Early Registration begins for Continuing Students enrolled in Fall 2020 at any UH Campus Register on STAR (See SPRING EARLY REGISTRATION TIMETABLE)
Nov 14	Spring Registration begins for New, Re-admit and Transfer Students.
Dec 1	Payment Deadline Spring 2021 Registrants with prior term balances > \$200
Jan 1	Financial Aid Disbursement begins for Spring 2021
Jan 8	Tuition Payment Deadline. Receipt of full payment or enrollment in the payment plan on or before this date is highly recommended.
Jan 10	Last Day of Regular Registration without \$30 late fee
Jan 11	<b>INSTRUCTION BEGINS</b> Late Registration Begins (\$30 fee) In-Person Add/Drop Fee Begins (\$5 fee)
Jan 11-Feb 3	No Show Policy. See catalog page 70
Jan 19	<b>*Last Day for Late Registration</b> <b>*Last Day to drop and receive 100% Tuition Refund.</b> Refer to Spring 2021 Class Availability to view refund and withdrawal deadlines for non-semester classes (Class Availability link: <a href="http://go.hawaii.edu/wQ3">http://go.hawaii.edu/wQ3</a> )
Feb 3	<b>*Last Day to receive 50% Tuition Refund</b> <b>*Last Day to Drop/Withdraw WITHOUT a "W" grade</b>
Feb 15	HOLIDAY: PRESIDENTS' DAY
Mar 15-19	Spring Break
Mar 26	HOLIDAY: PRINCE KŪHIŌ DAY
Mar 29	<b>*DROP PERIOD ENDS</b> *Last day to Drop/Withdraw WITH a "W" grade *Last Day for Instructors to Submit Fall 2020 Incomplete "I" Grades to Admissions and Records *Last Day to Change CR/NC and AUDIT Grading options
Apr 2	HOLIDAY: GOOD FRIDAY
May 5	Last day of instruction Last day to apply for Spring 2021 graduation (add degrees & certificates)
May 6-14	Final Evaluation Period
May 13	Spring 2021 Commencement Ceremony
May 14	<b>SPRING SEMESTER ENDS</b>

\*semester-length classes only

This Registration Guide was prepared to provide information and does not constitute a contract, UH Maui College reserves the right to change or delete, supplement, or otherwise amend, at any time and without prior notice, the information, requirements, and policies contained in this Registration Guide or other documents.

## ACADEMIC COUNSELING

Academic counseling is an important way for you to obtain information about the college programs, services, and resources that are available for you. Counselors assist students in career exploration, planning their program of study and in selecting courses. They provide important information about course placement, prerequisites, course sequence, and registration and transfer information. Students may also refer to their STAR records for the most current information on their degree programs at: [www.star.hawaii.edu](http://www.star.hawaii.edu).

To schedule an appointment with a Counselor, call (808) 984-3306 or online at [www.maui.hawaii.edu/counseling-advising/appt](http://www.maui.hawaii.edu/counseling-advising/appt)

Visit [www.maui.hawaii.edu/counseling-advising](http://www.maui.hawaii.edu/counseling-advising) for location, office hours, and additional information.

## SPRING 2021 PAYMENT PLAN

Students who cannot pay in full by JANUARY 8, 2021, 4:00 p.m. HST have the option to enroll in the Payment Plan. Students who do not wish to enroll in the Payment Plan, should drop all classes **BEFORE JANUARY 11, 2021** to avoid incurring financial charges.

Payment installments will be due on

1. December 1, 2020
2. January 2, 2021
3. February 1, 2021
4. March 1, 2021
5. April 1, 2021

**PAYMENTS WILL BE TAKEN OUT AUTOMATICALLY** on the due dates from the same account used to sign up. You are allowed to update/edit your account information if necessary.

For more information, go to [www.maui.hawaii.edu/registration/payment-plan](http://www.maui.hawaii.edu/registration/payment-plan) or contact the Cashier's Office at (808) 984-3257 if you need assistance.

\*Go to <https://www.hawaii.edu/myuhinfo/payment-plan/> to view FAQs.





# UNIVERSITY of HAWAII® MAUI COLLEGE

## READY TO REGISTER?

Check your holds and graduation requirements  
via STAR at [www.star.hawaii.edu](http://www.star.hawaii.edu)

For Registration assistance, please make an  
appointment with an Academic Counselor.

[www.maui.hawaii.edu/counseling-advising/](http://www.maui.hawaii.edu/counseling-advising/)

email: [uhmc.advising@hawaii.edu](mailto:uhmc.advising@hawaii.edu)

phone: (808) 984-3306

## SPRING 2021 EARLY REGISTRATION TIMETABLE FOR CONTINUING STUDENTS

Total credits at your UH home campus	Registration Dates
36+ credits	November 9
24+ credits	November 10
18+ credits	November 11
6+ credits	November 12
0+ credits	November 13

Note: If there is a problem that prevents you from registering for the class (e.g. class is closed or you do not meet the prerequisites), you will receive a "Registration Error" message. View the help doc at <http://star.hawaii.edu/help> regarding registration errors you may receive.

The Academic Counseling Office will be closed on November 11. Online Registration, however, will be available through STAR.



## PAYMENT DEADLINES - SPRING 2021 ONLY

Payment Deadline is Friday, January 8, 2021 at 4:00 p.m. (HST). Receipt of full payment or enrollment in the Payment Plan on or before this date is highly recommended. Financial aid award or scholarship recipients should contact their campus Financial Aid Office for additional information.

### IMPORTANT

To avoid financial and academic penalties, be sure to drop any class you do not want, even if you have not paid for it. The College reserves the right to dis-enroll students for non-payment. Students who fail to meet the payment deadline may be subject to immediate dis-enrollment from all classes. Not all registrations are automatically canceled due to non-payment.

Check with your campus Admissions and Records Office for re-registration procedures if your registration is canceled. Check with the campus offering the course for refund and withdrawal procedures.

Students who register at more than one UH campus should pay particular attention to payment deadlines as they may vary from campus to campus. You can find deadline information at each campus website or contact the Cashier's Office at the campus offering the course.

## REGISTRATION PAYMENT INFORMATION & OPTIONS

To submit a payment, set up an Authorized User, or sign up for a Payment Plan, login to your MyUH Services account at <https://myuh.hawaii.edu/>. For additional assistance please contact the UH Maui College Cashier's Office at (808) 984-3257 or email [mcbusoff@hawaii.edu](mailto:mcbusoff@hawaii.edu)

## TUITION AND FEES [maui.hawaii.edu/tuition-fees/](http://maui.hawaii.edu/tuition-fees/)

**Tuition and Fee Schedule** – Tuition is charged for each academic credit.

### Tuition Rates

Resident	\$131.00/credit
Non-resident	\$345.00/credit
Pacific islander/WUE	\$196.50/credit
Upper division resident	\$306.00/credit
300 and 400 level courses	
Upper division non-resident	\$846.00/credit
300 and 400 level courses	

### Student Fees

Student Activity fee	\$1.00/credit, \$7.50 maximum
Student Government fee	\$1.00/credit, \$7.50 maximum
Publication fee	\$4.00 flat rate
Technology fee	\$3.00/credit, \$36.00 maximum
Health Center fee	\$12.00 flat rate
Change of registration fee	\$5.00 (for in-person transactions only)
as of the first day of instruction	
Late registration fee	\$30.00 (as of the first day of instruction)

## REFUND DATES

- Full Refunds and Withdrawal Dates are based on the start date of the class
- For semester-length classes, the last day for 100% refund is Tue, Jan 19
- For semester-length classes, the last day for 50% refund is Wed, Feb 3
- For all MODULAR classes, 100% refund, if withdrawing BEFORE classes begin, see the class availability link [www.maui.hawaii.edu/class-availability/](http://www.maui.hawaii.edu/class-availability/) select the course subject and then the course CRN to find specific withdrawal and refund information
- Full refunds will be made if a class is canceled
- For more information go to: [www.maui.hawaii.edu/academic-deadlines/](http://www.maui.hawaii.edu/academic-deadlines/)

## FEE REFUNDS

Full refund of student activity, publication, and professional program fees are given for complete withdrawals from all your class(es) in the University of Hawai'i System before instruction starts or within the first week of instruction. Refunds of less than a dollar will not be made. Liability insurance fees will not be refunded.

## VETERANS BENEFITS

The U.S. Department of Veterans Affairs approves applications and makes decisions about eligibility, payments and issuance of checks. Each campus Veterans Affairs Certifying Official is responsible for certifying and monitoring veterans' enrollment, academic progress, and other academic information, and can be reached at the Admissions and Records Office (808) 984-3267.

Students using VA Education benefits must see an academic counselor each term to validate their program courses and complete the Academic Advising for Receiving Veterans Benefits Certification Form. Visit the U.S. Department of Veterans Affairs website [www.gibill.va.gov/](http://www.gibill.va.gov/) for more information.

## FINANCIAL AID

**FALL payment instructions for students receiving financial aid from the University of Hawai'i** ([www.maui.hawaii.edu/financial](http://www.maui.hawaii.edu/financial))

If awarded financial aid, the student's aid will be credited to their student account no sooner than 10 days before the first day of the semester. Please refer to the Financial Aid Award & Policies webpage.

**Per Federal regulations, Federal Financial Aid Awards can only pay for the student's home campus' tuition and mandatory student fees.** UH Maui College students must pay on their own, any tuition and fees incurred for courses registered at another campus. Once aid is credited to a student account, the funds will be applied to all applicable charges. After applicable charges are paid, any remaining funds will be refunded to the student by eRefund or check. Students are responsible for any unpaid charges.

**eRefund** is an option in which students can have their refunds electronically deposited into a designated account by signing up for an eRefund. To sign up for an eRefund, go to the MyUH Services website and click on "Enroll in Direct Deposit eRefunds."

Checks are mailed via U.S. Postal Service. To ensure that refund checks are mailed to the correct address, students need to update their current mailing address online through MyUH Services as all refund checks will be mailed to the address in the following priority:

1. Mailing Address
2. Permanent Address (if Mailing Address is null or expired).

*Note: Permanent address corrections must be submitted in writing to UH Maui College College Admissions and Records Office.*

**Students who do not plan to attend UH Maui College must notify the Financial Aid Office in writing AND drop all courses before the first day of the semester.** Students who fail to do so will be liable for any charges incurred and will be responsible for any financial aid disbursed including funds refunded to the student.

## CONTACT INFORMATION

### REGISTRATION

[www.maui.hawaii.edu/registration](http://www.maui.hawaii.edu/registration)

email: [uhmcar@hawaii.edu](mailto:uhmcar@hawaii.edu)

phone: (808) 984-3267

### COUNSELING

[www.maui.hawaii.edu/counseling-advising/](http://www.maui.hawaii.edu/counseling-advising/)

email: [uhmc.advising@hawaii.edu](mailto:uhmc.advising@hawaii.edu)

phone: (808) 984-3306

### FINANCIAL AID

[www.maui.hawaii.edu/financial](http://www.maui.hawaii.edu/financial)

email: [mauifa@hawaii.edu](mailto:mauifa@hawaii.edu)

phone: (808) 984-3277

The University of Hawai'i is an equal opportunity/affirmative action institution. It is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, or status as a covered veteran. This policy covers academic considerations such as admission and access to, and participation and treatment in, the University's programs, activities, and services.